

OREGON WORKER RELIEF

Universal Representation Program

Program Audit

Required Communications From the Auditor

For the Two-Year Period Ended June 30, 2024

**To the Board of Directors
Oregon Worker Relief
Portland, Oregon**

We have audited the financial report of the Universal Representation Program (the Program) as administered by Oregon Worker Relief (OWR) under Senate Bill 1543 as of and for the two-year period ended June 30, 2024, and have issued our report thereon dated April 2, 2025. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Report Audit

As communicated in our Statement of Work dated August 30, 2024, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial report that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with the cash basis of accounting. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial report is free of material misstatement. A program audit of this financial report includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the Program solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Internal Control Related Matters Identified

In planning and performing our audit of the financial report of the Program as of and for the two-year period ended June 30, 2024, in accordance with the cash basis of accounting, we considered the OWR's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial report, but not for the purpose of expressing an opinion on the effectiveness of the OWR's internal control. Accordingly, we do not express an opinion on the effectiveness of the OWR's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.



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Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Planned Scope and Timing of Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance With All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and our network firms have complied with all relevant ethical requirements regarding independence.

Significant Risks Identified

As part of our audit planning process, we are required to identify any significant risks in the financial reporting process so that we can incorporate specific audit procedures to address those areas. Significant risks vary and are dependent on factors such as industry, depth of internal control, external factors, financial performance, and other inherent factors. In most audits there is prescribed significant risks related to improper revenue recognition and management override of controls due to their inherent risk of fraud. Our auditing standards require us to report these risks to those charged with governance so that you may understand those matters and why they require special audit consideration.

We have identified the following significant risks:

Management Override of Controls - Although the level of risk of management override of controls will vary from entity to entity, the risk is nevertheless present in all entities. Due to the unpredictable way in which such override could occur, it is a risk of material misstatement due to fraud and thus a significant risk.

Qualitative Aspects of Significant Accounting Practices

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by OWR for the Program is included in Note 1 to the financial report. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during the year under audit. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Financial Report Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial report users. There are no such disclosures in the notes to the financial report.

Significant Unusual Transactions

For purposes of this communication, professional standards require us to communicate to you significant unusual transactions identified during our audit. We did not identify any significant unusual transactions.

Identified or Suspected Fraud and Noncompliance With Laws and Regulations

No such matters came to our attention.

Significant Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Corrected and Uncorrected Misstatements

For purposes of this communication, professional standards also require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. The effects of uncorrected misstatements in the current and prior periods, as determined by management, are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. Uncorrected misstatements or matters underlying those uncorrected misstatements could potentially cause future-period financial statements to be materially misstated, even though the uncorrected misstatements are immaterial to the financial statements currently under audit.

Disagreements With Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the Program's financial report or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested From Management

We have requested that management provide certain representations relevant to balances and disclosures presented in the financial statements that are included in the management representation letter dated April 2, 2025.

Management Consultations With Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

This communication is intended solely for the information and use of management, the board of directors, and others within the OWR, and is not intended to be and should not be used by anyone other than these specified parties.

Clark Nuber P.S.

Certified Public Accountants
April 2, 2025